

Falls Township Memorial Program

Purpose:

In an effort to allow citizens to memorialize lost family and friends and, at the same time, beautify our community parks, the Board of Supervisors of the Township of Falls hereby establishes the Falls Township Memorial Program. This Program will allow citizens to purchase trees and park benches and have them placed in the various parks throughout the Township of Falls in memory of a family member or friend.

Procedures:

The procedures and guidelines outlined below are in place to ensure that this program is carried out in a manner that allows for the purchase and placement of items to be done in a coordinated and appropriate way while at the same time meeting the needs of the donor and the needs of the community.

- 1) All items proposed for donation must be purchased through the township from an inventory of items that have been approved by the Township. The Township will make a conscious effort to seek vendors who will provide the approved inventory of items at reasonable prices.
- 2) The donor will indicate the item to be installed and the general location desired for the item. The location of the donated item must be approved at the next regularly scheduled meeting of the Falls Township Park and Recreation Board. The Park and Recreation Board may take into account the need for replacements of previously existing items, the overall plan for the area chosen by the donor as well as the surrounding features at that area to determine if the site is appropriate. Donors are encouraged to attend the Park and Recreation Board meeting to discuss their donation and choice of location with the Park and Recreation Board. Should the Park and Recreation Board not approve of the site chosen by the donor, the Park and Recreation Board and the donor are encouraged to reach a mutually agreeable location. If this cannot be accomplished the donor may withdraw his/her donation.
- 3) The Park and Recreation Board should make the Township Manager aware of its decision on the next business day and the manager will then begin the process of obtaining the item and scheduling its installation.
- 4) All donated items are to be purchased, transported and installed by the Township. Donors will be asked to pay for the item to be donated after their choice has been approved by the Park and Recreation Board and before the actual purchase of the item by the Township.
- 5) The Township will make every effort to install the donated item as quickly as possible once the item has been received by the Township; weather, the seasonal workload and scope of the project may affect the actual installation. The township will make every effort to notify the donor of the date of installation of the item.
- 6) The Township is not responsible for the maintenance or replacement of a donated item outside the manufacturer's or vendor's warranty for that item except in cases where direct actions by the Township or its employees resulted in damage or destruction of the item.

Approved Items for Donation

Park Benches

Trees:

Deciduous Trees

<u>Common Name</u>	<u>Botanical Name</u>	<u>Mature Height</u>	<u>Fall Foliage</u>
Red Maple	Acer rubrum	70 feet	red & orange
Patmore Ash	Fraxinus Americana	50 feet	yellow & purple
Willow Oak	Quercus Phellos	60 feet	yellow
London Plane Tree	Platanus Occidentalis	70 feet	green
Recent Scholar Tree	Sophora Japonica	40 feet	green-yellow

Flowering Trees

<u>Common Name (flower color)</u>	<u>Botanical Name</u>	<u>Mature Height</u>	<u>Fall Foliage</u>
Eastern Redbud (pink)	Cercis Canadensis	20-40 feet	yellow
Flowering Dogwood (white)	Cornus Florida	30 feet	red-purple
Kwanzan Cherry (pink)	Prunus Serrulata 'Kwanzan'	20 feet	yellow

Evergreen Trees

<u>Common Name</u>	<u>Botanical Name</u>	<u>Mature Height</u>
Norway Spruce	Picea Abies	40-60 feet

In all cases, trees for donation must meet specifications in the Falls Township Code 191-48 (F) and 191-48 (G).

Falls Township Memorial Program

Information Sheet

In an effort to allow citizens to memorialize lost family and friends and, at the same time, beautify our community parks, the Board of Supervisors of the Township of Falls has established the Falls Township Memorial Program. This Program will allow citizens to purchase trees and park benches and have them placed in the various parks throughout the Township of Falls in memory of a family member or friend.

STEP 1: Use the *Falls Township Memorial Program Catalog* to decide which item or items you would like to donate.

STEP 2: Decide what park you would like the item placed and indicate a specific location if you would like your item placed somewhere specific. If you don't have a specific location in mind you may leave the choice of location up to the Falls Township Park & Recreation Board.

STEP 3: Fill out the "Donation Form" completely and sign it.

STEP 4: You are invited to attend the next meeting of the Falls Township Park & Recreation Board to discuss your donation with the Board. NOTE: All donations and the placement of the donations must be approved by the Park & Recreation Board. The Park & Recreation Board meets on the first Monday of each month. Please contact the Park & Recreation Department at 215-945-9000 if you have any questions.

STEP 5: After your donation has been approved, you will be asked to pay for the donation at the Township Offices. The donation must be purchased and placed by the Township. Your donation will not be ordered until payment has been received.

STEP 6: The Township will notify you of the date when the item will be put into place. Please understand that the placement of your donation will be done at the Township's earliest convenience and that weather, the seasonal workload and scope of the project may affect the actual installation.

Please understand that Falls Township is not responsible for the maintenance or replacement of any donation except in cases where direct actions by the Township result in the damage or destruction of the donation

Please keep this sheet for your information.

Falls Township Memorial Program

Donation Form

Donor Information:

Name (Please Print) _____

Street Address _____

City/State/Zip Code _____

Phone Number where you can be reached _____

Item Information:

To decide which kind of item you would like to donate please see the *Falls Township Memorial Program Catalog* to make your selection. You may choose as many items as you wish.

If you would like to choose a specific place where you would like your item placed, please use the attached maps of Falls Township Parks and indicate with an "X" where you would like the item placed. If you are donating multiple items please make it clear on the maps which item you are placing at each location.

All items and locations must be approved by the Falls Township Park & Recreation Board, which meets the first Monday of each month in the Township Meeting Room. You are encouraged to attend the next meeting to discuss your donation with the Board.

Item:

Item to be donated: _____

Park where you would like the item placed. If you have a specific location within a park in mind, please indicate it on the attached map: _____

Cost of the donated item: _____

Will a plaque be placed on this item? If so, please indicate what message you would like on the plaque.

Use the back of this form to add more items.

You must sign the bottom of the back of this form.

Item #2:

Item to be donated: _____

Park where you would like the item placed. If you have a specific location within a park in mind, please indicate it on the attached map: _____

Cost of the donated item: _____

Will a plaque be placed on this item? If so, please indicate what message you would like on the plaque.

Item #3:

Item to be donated: _____

Park where you would like the item placed. If you have a specific location within a park in mind, please indicate it on the attached map: _____

Cost of the donated item: _____

Will a plaque be placed on this item? If so, please indicate what message you would like on the plaque.

Item #4

Item to be donated: _____

Park where you would like the item placed. If you have a specific location within a park in mind, please indicate it on the attached map: _____

Cost of the donated item: _____

Will a plaque be placed on this item? If so, please indicate what message you would like on the plaque.

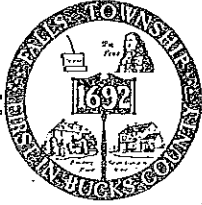
TOTAL COST OF ALL ITEMS: _____

I understand that the final decision on the appropriateness and location of my donation rests with Falls Township and that Falls Township is not responsible for the maintenance or replacement of my donation except in cases where direct actions by the Township resulted in the damage or destruction of my donation.

Please sign: _____

Township of Falls

BUCKS COUNTY, PA



188 Lincoln Highway
Suite 100
Fairless Hills, PA 19030
(215) 949-9000

E-Mail: admin@fallstwp.com
Website: www.fallstwp.com

PRICE LIST FOR FALLS TOWNSHIP MEMORIAL PROGRAM

TREES – PRICE INCLUDES INSTALLATION

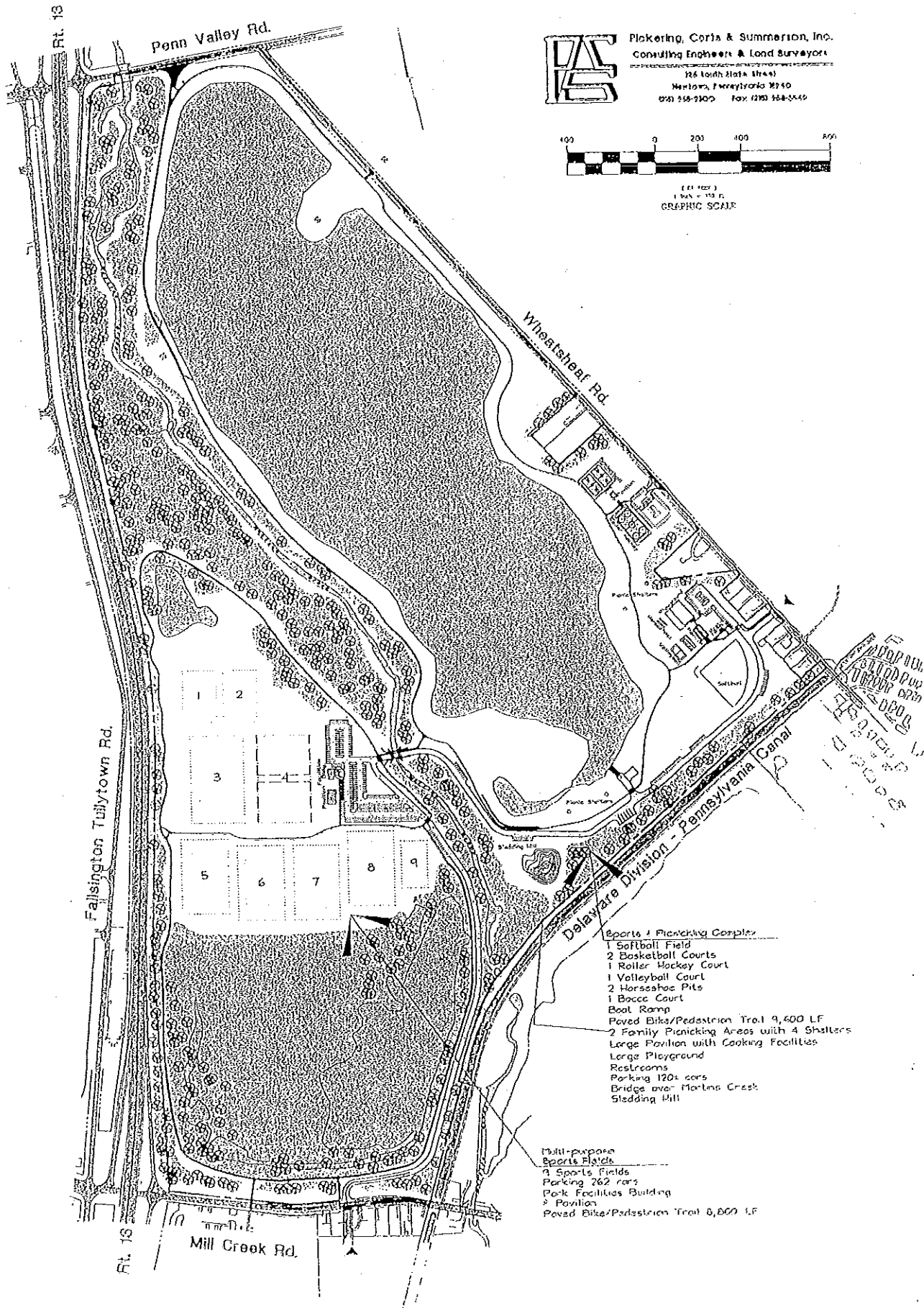
ACER RUBRUM - OCTOBER GLORY	\$559.00
EASTERN REBUD 6'-8'	\$447.99
FLOWERING DOGWOOD 6'-9'	\$391.99
KWANZAN CHERRY 6'-8'	\$419.99
NORWAY SPRUCE	\$480.00

BENCHES

CONCRETE SIDES WITH WOODEN INSERTS - 6'	\$180.00
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THE COST OF TREES AND BENCHES DOES NOT INCLUDE A
PLAQUE.

THE COST OF A PLAQUE WILL BE DETERMINED BY
THE SIZE AND LETTERING



Falls Township Community Park Master Plan

Falls Township

188 Lincoln Highway, Suite 100, Fairless Hills, PA 19030



BUCKS COUNTY, PENNSYLVANIA

INFORMATION TO PURCHASE A PLAQUE

If you desire a plaque contact Bry-Mar Trophy, 85 Makefield Road, Morrisville, PA, order and remit payment to Bry-Mar. The size, font, background and border will be the same for all plaques installed in any Falls Township park. You will not be able to change the style that has already been approved by the Township. The ordering of the plaque and payment is the responsibility of the applicant.

At the present time the cost for the 3"x7" plaque would be approximately \$170.00 subject to price increases depending on the cost of metal. This plaque can be installed on a bench or on a stake in front of a tree. The plaque will be ready in approximately four weeks. The township will install the plaque.

If you have any questions please feel free to contact me at 215-949-9000x203.

Thank you for your cooperation.

Peter Gray
Township Manager