

**TOWNSHIP OF FALLS
BOARD OF SUPERVISORS MEETING**

ROLL CALL:

ROBERT HARVIE, JR., CHAIRMAN	PRESENT
JEFFRY DENCE, VICE-CHAIRMAN	PRESENT
JEFFRY ROCCO, SECRETARY	PRESENT
JONATHAN SNIPES, SUPERVISOR	ABSENT
BRIAN M. GALLOWAY, SUPERVISOR	PRESENT

The meeting commenced at 7:00 p.m. with roll call and salute to the flag. All Board members were present with the exception of Member Snipes. Also present were Township Manager Peter Gray, Township Solicitor Lauren Gallagher, and Township Engineer James Sullivan. Chairman Harvie announced the birth of a baby girl to the Assistant Parks and Recreation Director, Mrs. Jenna Russo, and her husband. He wished them the best of luck.

**ITEM # 1 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON
FORTY-FIVE MINUTE MAXIMUM**

Mr. Andy Dell asked how many pipes would be going through the roadway for the South Olds Boulevard bridge project. When this area floods, it is because of debris that gets clogged underneath the bridge. Mr. Sullivan said this will be a single arch culvert. Mr. Dell said when you drive down New Falls Road and other area roads, the properties that back up to these roads are not always maintained. Mr. Dell asked if there is any program in place or some way to incentivize the residents to clean it up or if the township could clean up these areas. Chairman Harvie said it probably isn't the property owner's property. Depending on the road, it may belong to PENNDOT or the township. Chairman Harvie announced that South Olds Boulevard would be closed for the bridge project starting tomorrow, February 20th for about six weeks. Mr. Dell asked about the soccer field project. Chairman Harvie said one field is complete and the other field has not yet been sodded due to the weather. Mr. Sullivan said they should be able to sod the field in March. Mr. Dell said there is a tree near Lower Morrisville Road and Route 13 that is hanging by vines. He said he mentioned it to Mr. Arnao. Manager Gray said he would follow up with Mr. Arnao in the morning.

**ITEM # 2 CONSIDER QUOTES FOR CHLORINE AND MURIATIC ACID
SERVICE FOR THE 2013 PINWOOD POOL SEASON**

Manager Gray said three quotes were received for chlorine and muriatic acid for the 2013 season at the Pinewood Pool. They are from: Buradelli (\$1.81 per gallon for chlorine and \$18 for 5 gallons of muriatic acid, Buckman's (\$1.84 per gallon for chlorine and \$13.50 for 5 gallons of muriatic acid), and Chemical Equipment Labs (\$1.89 per gallon for chlorine and \$20 for 5 gallons of muriatic acid). In the years 2010, 2011, and 2012, they averaged

5,100 gallons of chlorine and just over 175 gallons of muriatic acid. Based on the amounts purchased in previous years and the quotes received, it is recommended to award the quote to Buckman's according to the February 14, 2013 memo for the year 2013 Pinewood Pool season. Member Galloway moved to award the bid for the chlorine and muriatic acid for the 2013 season at the Pinewood Pool to Buckman's; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 3 CONSIDER PROPOSAL FROM RAINBOW PRODUCTIONS FOR RIDES AND GAMES FOR THE FAMILY FESTIVAL/QUE FOR THE TROOPS

Manager Gray said the township received quotes for rides and games for the Family Festival/Que for the Troops as follows: Rainbow Productions in the amount of \$13,650; Pony Express in the amount of \$13,200; and J-Dogs in the amount of \$17,148. The event will be held at the Falls Township Community Park on May 31st and June 1st. The township has used Rainbow Productions in the past. They will provide ten rides and thirteen games. The time will be from 12 noon until 8:30 p.m. on Saturday, June 1, 2013. Member Galloway moved to open public comment; Member Dence seconded the motion; all board members were in favor. (4-0) Mr. Andy Dell asked about the limit of liability insurance that these companies would need to carry. Chairman Harvie said they have all provided the same documentation and the same levels of insurance. Mr. Dell asked if the township calls to verify that the insurance is valid. Ms. Gallagher said they will need to provide proof of general liability insurance as well as other appropriate insurance coverage, pursuant to state law. We ask for a minimum of \$1,000,000 of coverage. They will need to show us their insurance coverage before we allow them to operate and before we sign any documents with them. Member Dence moved to close public comment; Member Galloway seconded the motion; all board members were in favor. (4-0) Member Galloway moved to award the proposal for the rides and games for the Family Festival/Que for the Troops to Rainbow Productions in the amount NTE \$13,650; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 4 CONSIDER CHANGE ORDER #1 FOR FALLS TOWNSHIP SENIOR CENTER

Manager Gray said the township recently received a letter from Jim Sullivan and T&M Associates regarding change order # 1 for the renovation project at the Falls Township Senior Center. This is an increase to the original contract and is in the amount of \$17,232. This change order is for work related to the removal and disposal of an approximate 3,000 gallon underground fuel tank that was found underneath the original building. Mr. Sullivan said the senior center has been there for about thirty-two years. They have never used oil. They found the tank when excavating the foundation for the new vestibule. It was located between two posts. In addition, it had a hole in it with a terra cotta pipe which means it was transferred into a septic tank or it was used for rain collection for the building. No one seemed to know that this tank existed. The contractor removed the tank and they did soil tests. Nothing came within any residential detectable limits. There was a report prepared

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and sent to the Board of Health and the Department of Environmental Protection. Everyone is satisfied that the tank was properly removed. Member Galloway moved to approve change order #1 to Craftsource, Inc., in the amount NTE \$17,232; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 5 CONSIDER AUTHORIZING REQUEST FOR PROPOSALS FOR CONCESSION SERVICES AT THE FALLS TOWNSHIP COMMUNITY PARK

Ms. Gallagher said the township is looking to authorize advertisement in order to issue a license for concession services at the Falls Township Community Park for the period May 1, 2013 to September 30, 2013. It is anticipated that the board will make a decision on a proposal at one of the April meetings. We are asking vendors to submit proposals on what types of items will be provided. This will enable the township to control what company goes in and what types of items will be sold. Ms. Gallagher said we are also asking for the proposals to include a payment schedule for the township of a standard monthly payment, a percentage of sales, or a combination of both. The township will be able to select a company based on proposals they receive. Member Dence said currently there are no vending services allowed at the township park. It would be nice to be able to get something to drink while at the park. Ms. Gallagher said this will allow the township to do appropriate background checks as well as child abuse and criminal background checks for the vendor they select. Chairman Harvie said this would restrict the vendor to only operate on the lake side of the township park. Member Dence said on page four it reads that we will provide utilities. We will only provide electricity, not water. They may look into wireless internet. Member Rocco asked if we awarded a vendor and did not like them, how soon would they be able to break the contract with them. Ms. Gallagher said we can revoke the license with ten days' notice. Chairman Harvie said the vendor would have to meet all of the required health codes, pass the background checks, and they cannot sublet out the services. Member Dence moved to authorize the Request for Proposals (RFP) for concession services at the Falls Township Community Park; Member Rocco seconded the motion; all board members were in favor. (4-0)

ITEM # 6 ENGINEERS REPORT

Mr. Sullivan said the 2012 Road Program continues to move along. Storm sewer installation continues. Roadway and sidewalk construction should begin in March. Regarding the senior center, all of the walls are now up. Windows will be delivered early next week. Interior plumbing and electrical work is continuing. For the soccer fields at the park, the smaller field has been sodded and the larger field will be sodded as weather permits. For the South Olds Boulevard bridge culvert, as of tomorrow, the road will be closed until completion of the project which will take about six weeks. The senior center is on target for completion by August 1st. Member Rocco asked about the water mains in Fallsington and when the roads will be done. Mr. Sullivan said the paving will begin sometime in May. Member Dence moved to open public comment; Member Rocco seconded the motion; all board members were in favor. (4-0) Mr. Andy Dell asked about

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the proximity of the senior center to the road. Mr. Dell asked if there are any guardrails, concrete posts, or landscaping planned to help prevent vehicles from going into the building. Chairman Harvie said there is nothing planned to go there. Mr. Sullivan said there is a guardrail at the retention basin at the entrance. Member Dence moved to close public comment; Member Galloway seconded the motion; all board members were in favor. (4-0) Member Galloway moved to approve the January 2013 Engineer's Report dated February 15, 2013; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 7 BILL LIST

Member Dence moved to approve the February 19, 2013 bill list in the amount of \$2,812,574.95; Member Galloway seconded the motion; all board members were in favor. (4-0)

ITEM # 8 EXECUTIVE SESSION

The board went into Executive Session at 7:33 p.m. and the meeting reconvened at 8:01 p.m. Ms. Gallagher said that while in Executive Session, the board discussed a personnel matter and a matter of litigation.

ITEM # 9 MANAGER COMMENT

- A. Member Galloway moved to approve a donation of \$6,000 to the Levittown American Athletic Association; Member Dence seconded the motion; all board members were in favor. (4-0)
- B. Member Galloway moved to approve a donation of \$6,000 to Historic Fallsington; Member Rocco seconded the motion; all board members were in favor. (4-0) Historic Fallsington Day is scheduled for October 12, 2013.

ITEM # 10 BOARD COMMENT

Chairman Harvie said that due to Hurricane Sandy, the township made the decision to waive permit fees as a way to offer assistance to people who have to make repairs to their properties. For administrative reasons, they have to have a deadline for notifying the township that property owners plan to do work. The new date to notify the township is March 15, 2013. After informing the township, an inspector will go out to look at the property. Chairman Harvie said a lot of insurance companies are struggling to keep up with the claims they are receiving due to hurricane damage. This process is to allow property owners to get their permit fees waived. You will basically just register your property and then you will not have to pay the permit fees for repairs due to hurricane damage. If anyone has questions, they can contact Code Enforcement for assistance. Chairman Harvie said there are a lot of openings on boards and commissions here in the township. The majority of them meet once a month and some of them, less than that. They provide different kinds of guidance to the Board of Supervisors. Information is posted on the township website and the cable channel. We are looking for people who want to make the township better.

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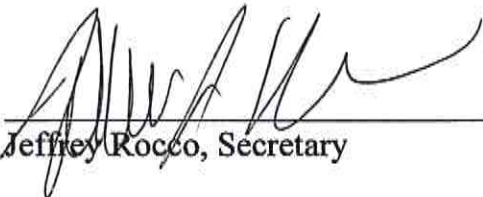
Chairman Harvie moved to appoint Mr. Tom Stafford to the Cable Advisory Board for the position with the longest term; Member Dence seconded the motion; all board members were in favor. (4-0) Chairman Harvie congratulated Mrs. Jenna Russo and her husband on the birth of their daughter.

Member Galloway – no comment

Member Dence said there has been some communication about the Family Festival and the Que for the Troops. This is the third Que for the Troops and all of the proceeds benefit the Liberty USO. It is a great event. It is being sanctioned by the Kansas City Barbeque Society. This year they are incorporating it with the Family Festival. It will be a two-day event Friday night and Saturday during the day.

Member Rocco – no comment

Chairman Harvie thanked board members, the township staff, and the professional staff for a good meeting. Member Dence moved to adjourn the meeting; Member Galloway seconded the motion; all board members were in favor. (4-0) The meeting was adjourned at 8:12 p.m.



Jeffrey Rocco, Secretary

