



FALLS TOWNSHIP

Code Enforcement Department
188 Lincoln Hwy, Fairless Hills, PA 19030

215-949-9000 ext 256/201
Fax 215-949-9015

Permit No.	
Date:	
Fee:	\$100.00

RESIDENTIAL RESALES - USE & OCCUPANCY PERMIT APPLICATION

To occupy a single or multi-family residential dwelling or condominium either through new ownership or new use.

CURRENT PROPERTY OWNER

BUYER INFORMATION

NAME _____

ADDRESS _____

PHONE NO. _____

NAME _____

ADDRESS _____

PHONE NO. _____

SELLER'S AGENT

CONVEYANCER

BUYER'S AGENT

NAME _____

ADDRESS _____

PHONE NO. _____

NAME _____

ADDRESS _____

PHONE NO. _____

NAME _____

ADDRESS _____

PHONE NO. _____

SETTLEMENT DATE: _____

EMAIL ADDRESS FOR OCCUPANCY CERTIFICATE: _____

SITE INFORMATION

LOCATION OF SUBJECT PROPERTY: _____

TAX PARCEL NUMBER: _____

UNIT TYPE: ☐ MULTI-FAMILY UNIT
☐ SINGLE-FAMILY DWELLING
☐ CONDOMINIUM
☐ MOBILE HOME

CERTIFICATIONS SUBMITTED

☐ ELECTRIC PANEL
☐ HEATING SYSTEM
☐ CHIMNEY/FLUE/VENT
☐ SEWER LATERAL

IMPORTANT - REQUIRED WITH SUBMISSION

Falls Township Certificates of Occupancy are still required. The Township will issue said certificate upon receipt of the following:

1. Certificate issued by a PA Labor and Industry approved UCC electrical underwriter indicating that the **electrical service panel** has been inspected and complies with the then current National Electrical Code.
2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the **heating system** has been inspected and is in good working condition.
3. Certificate issued by a duly licensed chimney sweep indicating that the **chimney/flue/vent** has been inspected and is functioning properly. **NFPA 211 Level II** certification required.
4. Sewer certificate and video from a licensed master plumber.

Applications are to be filed (1) one month in advance of the settlement date. Fee of \$100 (cash, check or money order) to be submitted with application.

Signature _____

Date _____

A SIGNED COPY OF THIS APPLICATION IS REQUIRED PRIOR TO ISSUANCE OF PERMIT

FALLS TOWNSHIP

RESALE REQUIREMENT LETTER

We the Sellers and Buyers of _____ agree that smoke detectors and carbon monoxide detectors are installed and in good working order and house numbers are installed and are minimum 4" in height.

Please check the boxes below certifying the following:

- ☐ Smoke detectors on each level and in all bedrooms and hallways leading to and in the immediate vicinity of bedrooms.
- ☐ Carbon monoxide detectors in the immediate vicinity of all bedrooms.
- ☐ Minimum 4" high house numbers are installed and visible from the street.

Seller's Signature

Date

Seller's Signature

Date

Buyer's Signature

Date

Buyer's Signature

Date