

**TOWNSHIP OF FALLS
ORGANIZATION OF THE BOARD OF SUPERVISORS MEETING**

**TAKING THE OATH OF OFFICE – JEFFRY E. DENCE – SUPERVISOR
TAKING THE OATH OF OFFICE – JOHN W. PALMER – SUPERVISOR
TAKING THE OATH OF OFFICE – JOHN RYBA – AUDITOR
TAKING THE OATH OF OFFICE – KIMBERLY SCARPIELLO –
TAX COLLECTOR**

ROLL CALL:

JEFFRY E. DENCE, CHAIRMAN	PRESENT
JEFFREY M. BORASKI, VICE-CHAIRMAN	PRESENT
BRIAN M. GALLOWAY, SECRETARY	PRESENT
JOHN W. PALMER, SUPERVISOR	PRESENT
ERIN M. MULLEN, SUPERVISOR	PRESENT

The meeting commenced at 6:30 p.m. with roll call and pledge to the flag. Mr. Dence, Mr. Palmer, Mr. Ryba and Ms. Scarpiello took the oath of office from Judge Jan Vislosky. All Board members were present. Also present were Township Manager/Chief Code Enforcement Officer & Zoning Officer Matthew Takita and Township Solicitor Greg Heleniak.

TEMPORARY CHAIRMAN PRESIDING

ITEM # 1 CHAIRMAN APPOINTMENT

Member Boraski moved to appoint Member Dence as Chairman of the Board of Supervisors; Member Palmer seconded the motion; all board members were in favor. (5-0)

ITEM # 2 VICE-CHAIRMAN APPOINTMENT

Chairman Dence moved to appoint Member Boraski as Vice-Chairman; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 3 APPOINTMENT TO SUPERVISOR VACANCY

There was no action item on this agenda item.

ITEM # 4 SECRETARY/TREASURER APPOINTMENT

Chairman Dence moved to appoint Member Galloway as Secretary/Treasurer; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 5 ASSISTANT SECRETARY/TREASURER APPOINTMENT

Chairman Dence moved to appoint Member Palmer as Secretary/Treasurer; Member Mullen

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seconded the motion. Member Boraski asked if the Township Manager is supposed to be appointed the Assistant Secretary/Treasurer. Member Palmer rescinded his nomination. Member Boraski moved to appoint Township Manager Matthew Takita as the Assistant Secretary/Treasurer; Chairman Dence seconded the motion; all board members were in favor. (5-0)

**ITEM # 6 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON
FORTY-FIVE MINUTE MAXIMUM**

No one called in for public comment.

**ITEM # 7 ESTABLISH MEETING DATES AND TIME FOR REGULAR
MEETINGS OF THE BOARD OF SUPERVISORS**

Member Galloway moved to establish monthly Board of Supervisor meetings to the first Monday of each month at 7:00 p.m. with the third Monday as needed; Member Boraski seconded the motion; all board members were in favor. (5-0)

**ITEM # 8 APPOINTMENT OF TOWNSHIP SOLICITOR AND SPECIAL
COUNSEL – SET COMPENSATION FEES**

Member Galloway moved to appoint Rudolph Clarke as Township Solicitor/General Counsel at the rate of \$210 per hour for township business, \$390 per hour for land development and \$125 per hour for paralegal fees, tax assessment, open records and right-to-know matters; Member Palmer seconded the motion; all board members were in favor. (5-0)

Member Palmer moved to appoint Bidlingmaier and Bidlingmaier as Conflict Counsel at the rate of \$185 per hour; Member Galloway seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint moved to appoint the law firm of Obermayer for Labor and Employment Counsel for the township at the rate of \$305 per hour for attorneys and \$160 per hour for paralegals; Member Mullen seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Flager and Associates (Randall Flager) as Zoning and Land Development Attorney at the rate of \$390 per hour for zoning and land development; Member Mullen seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint David Truelove Esq. (Hill Wallack) for Code Appeals Counsel at the rate of \$185 per hour; Member Boraski seconded the motion; all board members were in favor. (5-0)

ITEM # 9 APPOINTMENT OF TOWNSHIP ENGINEER AND TRAFFIC ENGINEER – SET COMPENSATION FEES

Member Galloway moved to appoint Jones Engineering and Associates as the Engineer of record at the rate of \$140 per hour; Member Boraski seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Remington and Vernick Engineers (Chris Fazio) as the Conflict and Traffic Engineer as well as Building Code Services at the rate of \$140 per hour; Member Boraski seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Katalinas Communications for the township's Public Relations matters at the rate of \$75 per hour; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 10 APPOINTMENT OF VACANCY BOARD CHAIRMAN

Member Palmer moved to appoint Arlene Goulding as the Vacancy Board Chairman; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 11 APPOINTMENTS TO VARIOUS BOARDS, COUNCILS, COMMITTEES, AND COMMISSIONS

Chairman Dence moved to appoint Robert Hedden to the Board of Appeals; Member Mullen seconded the motion; all board members were in favor. (5-0)

The Cable Advisory Board has openings. If anyone is interested in serving on this board, please submit a letter of interest to the Township Manager.

Member Galloway moved to appoint Wesley Plastid to the Environmental Advisory Board; Member Boraski seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Ariana Presser to the Neighborhood Traffic Advisory Committee; Member Mullen seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Colleen Horn and Kristin Grapes to the Parks and Rec Board; Chairman Dence seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Colin Henderson to the Planning Commission; Member Palmer seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Suzanne Hannigan to the Police Pension Committee; Member Galloway seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Bill Beier to the Township of Falls Authority; Member Boraski seconded the motion; all board members were in favor. (5-0)

ITEM # 12 APPOINTMENT OF DEPOSITORIES BY RESOLUTION

Member Galloway moved to approve Resolution # 2022-1 for the Appointment of Depositories; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 13 RECOMMENDATION TO THE BOARD OF AUDITORS TO SET THE TREASURER’S BOND AT \$2,000,000

Member Boraski moved to accept the recommendation by the Board of Auditors to set the Treasurer’s Bond at \$2,000,000; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 14 NOMINATE, DELEGATE AND ALTERNATE TO THE STATE ASSOCIATION’S ANNUAL EDUCATIONAL CONFERENCE AND TRADE SHOW – APRIL 24 THROUGH APRIL 27, 2022

Chairman Dence moved to appoint Member Mullen as Delegate and Member Palmer as Alternate to the State Association’s Annual Educational Conference and Trade Show, April 24 through April 27, 2022; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 15 EXECUTIVE SESSION

There was no Executive Session.

ITEM # 16 MANAGER COMMENT

There was no Manager comment this evening.

ITEM # 17 BOARD COMMENT

Member Boraski congratulated Chairman Dence and Member Palmer and said welcome back to the board. He also congratulated Mr. Ryba and Ms. Scarpiello. Ms. Scarpiello has been Tax Collector for 20 years. Member Boraski said we went through the boards and commissions and thanked the volunteers. Our Planning Commission is in dire need of some help. The meeting is about 45 minutes once a month. If you are interested in serving on the Planning Commission, please send a letter of interest to the Manager’s Office.

Member Galloway wished congratulations and Happy New Year.

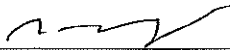
Member Palmer congratulated Chairman Dence, Mr. Ryba and Ms. Scarpiello. He also thanked his family for supporting him during his re-election. Have a safe and Happy New Year.

Member Mullen wished congratulations and a Happy New Year.

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Chairman Dence congratulated everyone and thanked his fellow Board members. He said this will be his third year as Chair. We do the best we can, especially during COVID. Hopefully 2022 is another great year. Thank you to our staff, professionals, and fellow board members.

Member Mullen moved to adjourn the meeting; Member Galloway seconded the motion all board members were in favor. (5-0) The meeting was adjourned at 6:55 p.m.



Brian Galloway, Secretary

